

**Centre for Distance & Online Education,
Panjab University, Chandigarh
Department of Commerce & Management Studies
(Formerly USOL)**

**GUIDELINES & COUNSELING SCHEDULE OF MBA FOR THE
SESSION 2023-24**

1. Guidelines:

- (a) You must again check your eligibility from the prospectus of MBA 2023 before filling the Admission cum examination form.**
- (b) Fill the Admission cum Examination form and Download the same and bring filled hard copy of Admission cum Examination form and Enrolment Card on the date of counseling as per the Schedule given.**
- (c) Physical presence of the candidate is must at the time of counseling.**
- (d) Bring original documents and one set of attested copy of certificates of the qualifying examination DMC/Degree on the basis of which you are seeking admission.**
- (e) The students who have passed the lower examination from the University other than the Panjab University are required to submit the Migration certificate.**
- (f) Two photographs are required.**
- (g) Reserve category Certificate, if applying under any category.**
- (h) Mode of Fee Payment: Fees can be paid either through DD or Online (MBA Fee Code is C0090)**
- (i) Demand Draft to be prepared in favour of Registrar, Panjab University, Chandigarh (of the amount of fees as per the following fee tables for all categories of Students).**

OR

- (ii) Online (<https://payonline.puchd.ac.in>) (can be made on the spot after getting your eligibility checked and fee confirmed)**

For instructions to pay fee, click here:

<https://payonline.puchd.ac.in/instructions-for-fee-payment.pdf>

(iii) Table of Categories for calculating the total fees to be paid by the candidate.

- (a) Please Check your category as given in Table I
- (b) Please Check your Other fees as given in Table II
- (c) Please Check your SC Punjab Scholarship Fees as given in Table III
- (d) *Then prepare your final DD/ Pay Online

MBA FEE CHART FOR SESSION 2023-24

CATEGORY OF STUDENTS

Table- I

MBA IST SEMESTER			
Category-I	Category-II	Category-III	Category-IV
PU Student within Jurisdiction	PU Student + Beyond Jurisdiction	Migrated But within PU Jurisdiction	Migrated But Beyond PU Jurisdiction
Rs.34107 (34007+100)	Rs.34382 (34007+100+275)	Rs.36082 (34007+1000+75+1000)	Rs.36357 (34007+1000+75+1000+275)

*Jurisdiction of PU: Ludhiana, Hoshiarpur, Moga, Muktsar, Tehsil of Faridkot, Ferozpur & Chandigarh are in Jurisdiction of PU.(Other Outside PU Jurisdiction)

Details of other fees and other charges

Table- II

1. Fee of Ist sem MBA=Rs.34,007

- (i) **Continuation Charges = 100/- Rs (To be paid by only those candidates who are already registered with this University).**
- (ii) **Registration Fees = 1000/- P.A. (To be paid by those candidates who are not already registered with Panjab University).**
- (iii) **Eligibility Fees = 75/- (To be paid by those candidates who have passed the lower examination from the University/Board other than Panjab University).**

- (iv) Migration Fees = 1000/- P.A. (To be paid by those candidates who have lower examination from other University and Boards except CBSE, ICSE, PANJAB, HARYANA & HIMACHAL BOARD).
- (v) Special Fees =275/- (to be paid only by those candidates who apply for admission from a place outside the jurisdiction of PU (i.e. Distt. Ludhiana, Hoshiarpur, Moga, Muktsar, Tehsil of Faridkot, Ferozepur, Chandigarh are in jurisdiction of Panjab University).

MBA. IST SEMESTER SC PUNJAB FEE (ANNUAL INCOME UPTO 2,50,000/-)

Fees: Rs. 11,351/-

Table- III

List of Forms for SC Candidate for Punjab for Scholarship

1. Free ship card (available on site <https://scholarships.punjab.gov.in/Public/ApplicantRegistration.aspx>)
2. Dr. Ambedkar online scholarship form <https://scholarships.punjab.gov.in/Public/ApplicantRegistration.aspx>) along with the passport size photo
3. Original income certificate of Father
4. Copy of Punjab Residence of Student
5. Copy of Caste Certificate of Student
6. Copy of last passed DMC
7. Copy of bank account of Student
8. Copy of Aadhar card of Student
9. Punjabi Undertaking (available on site scholarship.punjab.gov.in)
10. Gap Affidavit (if more than 3 years)
11. Affidavit/Under taking (Available in CDOE Prospectus 2023-24)
12. Copy of Matric Certificate

Students appearing in the Final year examination are required to submit confidential result at the time of counseling submit final result by date:

24th August ,2023.

Your candidature is liable to be cancelled if found ineligible on verification at any later stage.